



R.L. ROBERTS II DESIGN, LLC

Where Precision, Performance, & Quality Meet

UEI D9S3DGMWFB26

Cage Code 13F98

Engineering, Quality/Compliance, Documentation, and Graphic Design Solutions for the Aerospace and Defense Industry

Commodities of Interest

- Customized documentation suites for processes, industry standards, and consistent brand image
- Graphic design services for print and digital media
- Interactive PDF creation and digital forms
- High-volume document scanning
- Batch processing and file output
- Detailed file naming structure practices
- Layout and design of technical manuals and documentation
- Marketing collateral design (flyers, brochures, etc.)
- Unique trade show marketing products
- Website and user interface (UI) graphic design
- Infographic and data visualization design
- CAD-based drawing creation, revision, and formatting
- Document control and configuration management
- Technical writing for compliance documentation
- SOP and work instruction development
- AS9100D-aligned aerospace product design & development engineering

Past Performance

- Document control management including:
 - Revision-controlled engineering drawing and project-related documentation
- Designed and developed AssessmentDrive® as a compliance-aligned quality management tool
- Led quality engineering for a robust Video Conferencing (VTC) systems project, driving requirements traceability and quality control
- Digitally reengineered a U.S. Navy customer base map, elevating accuracy, clarity, and mission utility

NAICS Codes

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| 541340 Drafting Services | 518210 Data Process./Hosting |
| 561410 Document Preparation | 561410 Document Preparation |
| 541430 Graphic Design Services | 541513 Computer Management |
| 541614 Process/Logistics Consulting | 541519 Other Computer Related |
| 541611 Administrative Management | 541512 Computer Systems Design |
| 541990 Professional & Technical | 541613 Marketing Consulting |
| 561110 Office Administrative | 541860 Direct Mail Advertising |
| 423430 Computer Peripherals | 541870 Advertising Material |
| 541330 Engineering Services | 541715 R&D in Engineering/Life Sc. |

- NIST-aligned procedures for document handling and storage
- Technical writing and metadata structuring
- Technical file documentation and audit trail development
- Secure archiving and retrieval solutions for sensitive records
- Audit support with standards such as AS9100D and CMMI-DEV
- Gap analysis documentation for pre-audit preparation
- Experience supporting DOD/DLA and handling CUI
- Familiarity with NIST SP 800-171 and 32 CFR Part 2002
- Documentation of secure storage and processing protocols
- Past experience supporting federal contracts
- Experience managing and processing secure/technical data
- Quality control experience including receipt inspection, anti-tamper measures, counterfeit parts, internal audits, report distribution, engineering, and discrepancy process flow
- Machine shop safety program knowledge and support

Key Differentiators

- Multidisciplinary expertise in QA/QC, document control, technical writing, and graphic design
- Design-integrated documentation for clarity
- Agile, low-overhead operation ideal for rapid tasking and overflow support services
- Hands-On leadership & direct client communication
- Ready-to-use compliance/quality template product design
- Top Secret eligibility and understanding of secured spaces
- Program analyst support experience with the U.S. Department of Defense (DoD)

R.L. ROBERTS II DESIGN IS A HIGHLY CAPABLE COMPANY specializing in

Graphic design, quality assurance, document control, compliance, technical writing, engineering, product development, administrative tasking, and program analysis to support the complex demands of government operations.

We understand the rigor and precision required in federal environments and deliver scalable, mission-focused solutions, all aligned with compliance, quality, and **operational excellence**. We support federal agencies and contractors in achieving clarity, efficiency, and accountability through detailed technical writing, file management, quality/document support, and impactful graphic design. Every deliverable is crafted with attention to detail, ensuring usability, accuracy, and alignment with agency and company quality objectives. We also developed AssessmentDrive® – a quality toolkit for aerospace and DoD contracting compliance.

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